

Date: March 28, 2002

To: Chairman Getman and Commissioners Downey, Knox, and Swanson

From: Mark Krausse, Executive Director

### EXECUTIVE DIRECTOR'S REPORT

This is a summary of administrative and division activity since the report sent to you prior to the March Commission meeting.

#### A. PERSONNEL

Both the Legal and Enforcement Divisions have concluded first-round interviews to fill one attorney position in each division. Both divisions expect to make offers after conducting follow-up interviews in early April.

#### B. STAFF PROJECTS AND ACTIVITIES

Chairman Getman, Executive Fellow Scott Burritt and I provided support and materials to the California Bipartisan Commission on Internet Political Practices for its first meeting, held at the State Capitol on March 8<sup>th</sup>. The Bipartisan Commission selected USC Annenberg School for Communications Dean Geoffrey Cowan as its chairman, and Deirdre Mulligan and Susie Swatt as co-vice chairs, and plans to hire staff soon. Its next meeting will be in Los Angeles on April 26<sup>th</sup>.

The Chairman and Scott Burritt are coordinating a meeting of ethics agencies throughout California, to be held in Oakland on April 19<sup>th</sup>. A similar meeting was held in San Francisco 18 months ago and was well received and attended.

I will be attending the Department of Personnel Administration's California Leadership Institute in Pomona, California, in mid-May of this year. The program is offered in conjunction with the University of Southern California, and provides strategic and operational training and practical project experience to state agency officials.

The Public Education Unit expects to publish the 2001 Annual Report sometime in April. PEU is also working with representatives of the Technical Assistance and Enforcement Divisions to present a workshop for reporters and representatives of public interest groups, and anyone else who follows candidates and campaigns, in how to read and interpret electronic and paper disclosure forms. The workshop will be held on Tuesday, April 16.

The Technical Assistance Division provided filing officer outreach visits to the Cities of Carlsbad, Colfax, Antioch, Glendale, Chico, Rancho Santa Margarita, Lawndale, Cathedral City, Indian Wells, Avalon, and Orange County, and the state Departments of Conservation and Transportation. In addition, the division provided seminars to SEI filers at the Metropolitan Transportation Authority in Los Angeles, and at the offices of the California Environmental Protection Agency in Sacramento, Berkeley, and Cypress. Finally, the division provided a filing officer seminar in San Jose.

The Legal Division provided a rulemaking training session for agency staff in March. In addition, the division provided a presentation related to the PRA's lobbying-related provisions to a lobbying trade group. Assistant General Counsel John Wallace soon will provide a conflict-of-interest presentation to staff of the State Treasurer's Office. In April, Deputy Attorney General Ted Prim will provide training in Government Code section 1090 to members of the Legal Division, with all other agency employees invited to attend.

#### C. CONFLICT OF INTEREST CODES/AMENDMENTS

Since the last Commission meeting, the agency has approved codes and amendments for the following:

Bay Area Clean Water Agencies  
Coalinga-Huron Unified School District  
Golden Sierra Job Training Agency  
North Central Counties Consortium  
North Orange County Regional Occupational Program  
Tierra del Sol Regional Library Network  
Yosemite Community College District